

ENGAGEMENT FOR THE POST OF PURCHASE OFFICER (CONTRACTUAL)

- Responsibility:
- i) Procurement & Purchase of materials Railway-Relays, Couplers, Brakes & other manufacturing items. The Company intends to venture into new areas;
 - ii) Analysis of Rate for preparation of estimate for the procurement or fabrication of components;
 - iii) Market Study of Rate before procurement;
 - iv) Following Government guidelines in respect of procurement and advising the management in this regard;
 - v) Advise the management in respect of cost cutting measures for purchase and supervision of stores;
 - vi) Vendor Development and periodical Vendor Evaluation.

Education: i) Graduate in any discipline; preferably Post Graduate Diploma in Materials Management (PGDMM)

Experience: At least 5 years (post qualification) with the same or similar responsibility preferably in a PSU

Age: 30 -40 years

Employment Type: Full time, Contractual (renewable on satisfactory performance)

Likely place of posting: Titagarh near Kolkata

Remuneration: Consolidated (Negotiable)

Interested persons should submit their resume through e-mail id: md.wsf.2021@gmail.com within 28.02.2022.